

## PROGRAM ARTICULATION AGREEMENT

between

HARFORD COMMUNITY COLLEGE and SALISBURY UNIVERSITY

Harford Community College Honors Program  
to  
Salisbury University Clarke Honors College

August 2021 through July 2026

This Program Articulation Agreement (“Agreement”), dated this 2nd day of March 2021, is by and between Harford Community College, a community college located in Bel Air, Maryland, and Salisbury University, a constituent institution of the University System of Maryland (collectively, the “Parties” or “Institutions”). This Agreement sets forth the joint curricula and program requirements for the completion of the associate degree with Honors from Harford Community College and the Clarke Honors College at Salisbury University.

### RECITALS

Whereas, Harford Community College and Salisbury University are committed to partnering to the expand educational opportunities and collaborative academic programming of their respective institutions; and

Whereas, the two Institutions are committed to providing a smooth transition for students wishing to earn an associate of arts degree and a baccalaureate degree; and

Whereas, the intent of the Institutions is to avoid duplication of curricula, where appropriate, within articulated programs of studies; and

Whereas, the Institutions agree that the educational growth of students and the economic development of the community is better served through cooperative educational planning and optimal utilization of community resources.

Therefore, this Agreement commits the Parties to full support of an articulation process to deliver coursework for students, resulting in the associate of arts degree from Harford Community College and credit toward the Clarke Honors College at Salisbury University. The Parties agree to the following:

## I. ACADEMIC REQUIREMENTS

- A. The Institutions agree to follow the joint program curriculum and course by course articulation delineated in Appendix 1, which is attached hereto and made a part of this Agreement.
- B. Both Institutions will cooperate toward developing, disseminating, and presenting the articulated program information to students.
- C. Students who have graduated from Harford Community College Honors Program must first apply to Salisbury University. Once a completed application is received, Harford Community College graduates who have completed the associate's degree program in Harford Community College Honors Program, with a cumulative grade point average of 3.5 or higher will be granted admission to Salisbury University as an Honors College student.
- D. All articulated course credits applied towards satisfying Salisbury University Clarke Honors College major requirements earned with a B or better will be accepted for transfer according to the articulation matrix in Appendix 1.
- E. Salisbury University shall provide a Checklist for students as a planning tool for completing coursework required for the Salisbury University Clarke Honors College major in Appendix 2, attached hereto and made a part of this Agreement.
- F. Students intending to transfer should apply for admission by the priority deadline for the semester for which they intend to enroll.
- G. Students are subject to all specific policies pertaining to students admitted to the Salisbury University baccalaureate degree program in Salisbury University Clarke Honors College.

## II. TERM

- A. The term of this Agreement commences as of the date set forth in the introductory paragraph of this Agreement. This Agreement is based on the present curricula contained in this document and its appendices, and is effective for a five-year period from August 2021 to July 2026.
- B. Either party may terminate this Agreement with notice to the other Party, pursuant to Section III.G below. Upon termination or expiration of this Agreement, the Parties shall develop a process that will reasonably allow students admitted to and enrolled in joint programming to continue their studies.

### III. GENERAL PROVISIONS

- A. Each Institution is responsible for the administration of its respective courses, including content, requirements, faculty and student services (to include, but not limited to, admissions, financial aid, class registration, etc.).
- B. When enrolled in a Salisbury University course, the student is subject to all policies and procedures applicable to Salisbury University students. When enrolled in a Harford Community College course, a student is subject to all policies and procedures applicable to Harford Community College students. Additional joint policies and procedures may be adopted and implemented at the discretion of both Parties.
- C. The Parties recognize that course scheduling beyond the associate's degree level resides exclusively with Salisbury University and will be coordinated with Harford Community College by the designated Salisbury University representative. Where academic calendars differ, the partners will work together to coordinate class offerings and class schedules.
- D. The disclosure of information about individual students is limited by the federal Family Educational Rights and Privacy Act (FERPA). The Parties agree that release of student educational records to the other Party is conditioned upon the submission of a signed agreement by the student authorizing such release.
- E. The Parties shall publicize any joint offerings in their respective catalogs, website, and other materials as appropriate. Notwithstanding the foregoing, neither Party may use the names or marks of the other without the prior approval of the other Party.
- F. The Parties shall inform students in their respective programs of the complementary program opportunities available at each other's respective institution, support each other's marketing efforts toward the same, and encourage such students to apply to programs consistent with an individual student's interests.
- G. Notwithstanding anything in this Agreement to the contrary, both Parties retain full authority over their respective courses, programs, and requirements. Both Parties reserve the right to make changes to their respective courses, programs, and requirements. However, each Party shall give to the other reasonable notice and details of changes to this articulation Agreement and other changes in its courses, programs, and requirements that may affect this Agreement. Further, neither Party will terminate this Agreement at a time that would deter a "cohort-in-progress" from completing graduation within the originally designated timeframe.


- H. The Parties designate the following persons as their respective representatives to coordinate and manage the activities under this Agreement:

Harford Community College:	Salisbury University
Tony Wohlers, Dean	Andrew Martino, Dean
Honors Program	Clarke Honors College
Harford Community College	Salisbury University
<a href="mailto:twohlers@harford.edu">twohlers@harford.edu</a>	<a href="mailto:apmartino@salisbury.edu">apmartino@salisbury.edu</a>
(443) 412-2361	(410) 546-6902

- I. The designated representatives shall meet as needed, at a mutually agreeable time and location, to discuss various collaborations and other topics of interest to either Institution. A Party may change its representative by giving notice to the other party.
- J. Either institution may at any time recommend changes to this Agreement. Both Institutions reserve the right to modify the programs as deemed necessary and agree to inform the appropriate representatives of the other Institution of recommended changes. This Agreement may be modified only by a writing signed by both parties.
- K. All notices under this Agreement must be in writing; delivered in person, by U.S. mail or by email.
- L. Nothing in this Agreement is intended to form a joint venture between the Parties. Nothing in this MOU is intended to create rights or benefits for any person or entity other than the Parties.
- M. This Agreement integrates the entire agreement of the Parties and supersedes any and all prior and/or contemporaneous agreements between the Parties, written or oral, with respect to the subject matter of this Agreement.

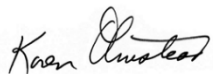
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials.

HARFORD COMMUNITY COLLEGE

By:  \_\_\_\_\_  
Dr. Theresa Felder  
President

Date: 4/30/21

SALISBURY UNIVERSITY

By:  \_\_\_\_\_  
Karen L. Gimsteau, Ph.D.  
Provost and Sr. Vice President  
for Academic Affairs

Date: 3/2/2021

## APPENDIX 1

### Articulation Matrix

The following matrix includes course equivalencies, including general education requirements and courses necessary to satisfy major requirements. The matrix also includes a recommended student curricular pathway to complete the Harford Community College Honors Program; e.g., Associate of Arts degree and the Salisbury University Clarke Honors College, (Bellavance Honors Program), e.g. Bachelor of Arts degree requirements.

While the student is not required to take all courses in the precise order recommended in the articulation matrix, all course equivalencies described in the matrix and the manner in which they fulfill general education and major requirements at Salisbury University are binding. Students are strongly advised to seek appropriate advising with regard to the completion of requirements for the associate of arts degree, transition to Salisbury University, and completion of all requirements for the Salisbury University Clarke Honors College.

To be eligible for admission into the Thomas E. Bellavance Honors Program of the Clarke Honors College at Salisbury University students must:

- Complete an Associate of Arts (AA) at Harford Community College.
- Complete 15 credits in honors coursework across three disciplines
- Present a minimum cumulative grade point average of 3.50 (4.0 scale) upon application to Salisbury University.
  - If a student has attended multiple institutions, they must have earned a minimum cumulative grade point average of 3.5 on a 4.0 scale at Harford Community College and all previous institutions.
  - All work attempted at Harford Community College and any other institution(s) attended will be considered by Salisbury University.
  - Eligible transfer students must provide transcripts from all institutions attended.
  - Salisbury University will evaluate credit granted by Advanced Placement (AP) and International Baccalaureate (IB) for possible credit. These credits cannot be substituted for Honors College credit but may be used to fulfill general education credits and those in the student's major or minor.
- Be admitted to Salisbury University.
- Complete a separate application to the Salisbury University Clarke Honors College.

## APPENDIX 2

### Salisbury University Clarke Honors College Checklist

#### Implementation

- Students fulfilling the above requirements will be admitted into the Thomas E. Bellavance Honors Program of the Clarke Honors College at Salisbury University.
- The Thomas E. Bellavance Honors Program of the Honors College will recognize 12 Honors credits toward the completion of Honors at Salisbury University.
- Harford Community College transfer students will be required to complete an Honors course at the 300 level or above and complete the Honors Thesis sequence (HONR 490, HONR 495, and HONR 496) in order to graduate with full University Honors from the Honors College.
- If any of the requirements imposed on the Salisbury University Clarke Honors curriculum are modified subsequent to the signing of this MOU, Harford Community College transfer students will be held to the revised requirements. Any Harford Community College transfer students accepted into the Clarke Honors College at Salisbury University under this agreement shall be bound by the requirements in effect at the time of acceptance.
- This MOU shall commence March 2, 2021, with the intent to admit the first students in August 2021 or as soon thereafter as administratively possible.
- Students who did not complete the Harford Community College Honors curriculum may still be admitted to the Salisbury University Clarke Honors College on a case-by-case basis.

#### Benefits

- Two \$1000 scholarships awarded to two Harford Community College students per academic year
- Graduation with distinction as University Honors graduates
- Honors distinction on students' transcript and diploma
- Participation in all Salisbury University Clarke Honors activities, events, organizations, and funding
- Residence in upper-class housing (as available under the Salisbury University Office of Residence Life) or residence in Honors Global Village

- Access to conference funding and undergraduate research grants distributed by the Clarke Honors College
- Priority registration
- Access to Honors House, computer labs, study rooms, kitchen, etc.

#### Notice of Change or Termination

Either institution may withdraw from this MOU by notifying the other no less than one academic year before the intended date of termination. No further admissions shall be made under this MOU after such notice is given, but students already admitted to Salisbury University will be allowed to transfer into the Salisbury University Clarke Honors College.